



Request for Tuition Assistance

2023-2024 School Year

TRINITY UMC PRESCHOOL
6230 BEATTIES FORD ROAD
CHARLOTTE, NC 28216
PH: 704-399-1684
TRINITYUMCPRESCHOOL.COM

SHELLY BLACK, DIRECTOR
EMAIL: shelly@trinityumcofcharlotte.com
PH: 704-533-2234



Introduction & Background

At Trinity UMC Preschool, we offer a high-quality preschool education primarily through child-led curriculum and open-ended play in a safe and nurturing environment. With Christ always at the center of our teachings, we strive to help our students and their families develop a deep and meaningful relationship with Christ.

Our goal is to reach as many children in our community as possible to share God's love with them. Through the Claudia Myers Scholarship Fund, we are able to help eligible families to ensure everyone is able to send their children to a high-quality preschool program. Preschool should not be seen as a privilege only available to a select few, but as an important part of a child's educational journey that will help put them on the right path to success throughout their lifetime.

Our scholarship funds are provided by our preschool families, alumni, and our congregation who care about children and believe that Trinity provides a strong Christian preschool experience.

If you are interested in applying for Tuition Assistance via the Claudia Myers Scholarship Fund, please print the application below and return to Shelly Black, Director by the deadline indicated on the application.

Your application will be considered by the Trinity UMC Preschool Board of Directors with all other submissions at the same time and you will be informed of the award by the deadline listed on the form. Please feel free to call or email the school for more information at shelly@trinityumcofcharlotte.com.



Submission Guidelines & Requirements

The following submission guidelines & requirements apply to this Request for Tuition Assistance from the Claudia Myers Scholarship Fund:

Our process is as follows:

1. **APPLICATION:** Upon request, we will provide the scholarship application to parents of prospective or registered students. It is also available on our website (www.trinityumcofcharlotte.com). Tax forms and legal custody documents requested below must be submitted with the application to confirm eligibility.

2. **DEADLINE:** Applicants must submit their information before the **July 15** deadline and mail to:

**Trinity UMC Preschool
Scholarship Applications
6230 Beatties Ford Road
Charlotte, NC 28216**

Or hand deliver to the Preschool or Church office.

3. **NOTIFICATION:** Our Board and the Director will review all applications, and will notify all applicants of their decisions by **August 1**.

4. **AGREEMENT:** Applicants who are approved for a scholarship will receive a scholarship agreement outlining both the school and family expectations for tuition payment and fulfilment of school policies, at which time they may accept or reject the scholarship. The agreement must be signed and returned to Trinity by **August 15**.

5. **LATE APPLICATIONS:** Scholarship applications submitted after **July 15** will be considered at the discretion of the Trinity UMC Preschool Board of Directors.

6. **FINANCIAL:** Our financial assistance fund is limited, and while all requests are considered, we cannot guarantee that all applicants will receive assistance. The decisions of the Board of Directors are based on number of requests, family circumstances, and individual needs.



Application for Tuition Assistance

Please fill out the form completely. All information provided via this form is confidential and used for the sole purpose of determining scholarship eligibility.

CHILD INFORMATION

Child's Full Name: _____ (First, Middle, Last)

Child's Date of Birth: _____ (MM/DD/YYYY)

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____

PRIMARY CONTACT INFORMATION (Mother or Legal Guardian)

Primary Contact's Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: _____

Who does the child live with? (CIRCLE ONE)

Mother Father Both Parents Other (Relationship) _____

Who has legal custody of the child? _____

(Attach supporting documents if there has been a legal custody decision.)

What do you hope your child will gain from preschool?

Describe any previous group experiences your child has had and include dates attended (i.e. child care, preschool, community education, religious education, etc.)

Will your child be participating in any other group programs this school year? _____
If yes, please describe.

Have there been any significant life changes or events that have affected your child recently? _____
If yes, please describe.

FINANCIAL INFORMATION

Parent/Legal Guardian #1

Occupation: _____ Place of Employment: _____

How long have you worked there? _____ Work Phone: _____

Parent/Legal Guardian #2

Occupation: _____ Place of Employment: _____

How long have you worked there? _____ Work Phone: _____

Are other adults contributing to the household income? _____

If yes, please explain.

Please describe any special financial circumstances affecting the family's budget.

How much tuition do you feel your family can contribute each month?

(You must enter a dollar amount here.) _\$ _____

PLEASE ATTACH A COPY OF THE FIRST TWO PAGES OF YOUR MOST RECENT INCOME TAX FORM. Scholarship requests will not be considered without this document. It will be solely used to determine eligibility, and is required to reduce fraud. This information will be kept secure and will be shredded after scholarships have been awarded. Social Security numbers may be deleted before submitting tax forms. If you did not file US income tax forms last year, please speak with the Director to determine what documents you need to submit.

I hereby certify that all of the information in this application is true and accurate to the best of my knowledge.

Signature

Date (MM/DD/YYYY)